

Sigma Tau Delta Committee & Task Force Assignments

15 July 2024 to June 2025

For all committees: The chair’s written committee reports are due before Fall and Spring Board meetings and should cover all virtual, online, or email committee meetings since the previous Board meeting. The reports provide details of any work, deliberations, and decisions done or made by the committee, as well as recommendations for future charges.

When committee and task force charges and foci are tied to the Strategic Plan (SP) goals and timeline, you will see the relevant objectives listed in *italics* for reference and context, unless the focus is a narrowly defined task associated with the referenced objective.

Advisory Council	Chair	Committee Members	Charge	Foci
Alumni Advisory Council (reports to Executive Committee)	Tiffany Nolde (AR)	Board Affiliate: Alexandra Gonzales (AAR) Non-Board: To be discussed in consultation with the President for 2024-25 CO Liaisons: Jessica McCole Katie Mudd	<ol style="list-style-type: none"> 1. To provide the alumni voice within the Society. 2. To serve as liaisons between alumni membership and the Board through committee service, and to recruit and help train future Alumni Leaders. 3. To promote and encourage alumni activities in support of the Society’s mission and current student members, through local, regional, international, or online events and communications. 4. To determine and implement best practices with regard to diversity, equity, and inclusion. 	<ul style="list-style-type: none"> • Work with Convention Chair and Convention Committee to plan workshops or other events (particularly career or service-oriented) by or for alumni at Convention—or external to Convention. • Work with other committees and alumni to identify strategies (and possibly projects) for alumni involvement at the local, Regional, and committee levels, especially for philanthropy for the English Honor Societies’ current members or other organizations in alignment with our mission. • Discuss issues surrounding generative AI in relation to an alumni perspective (some resources to draw on can be found on the MLA-CCCC Joint Task Force on Writing and AI website). Topics related to the use of AI especially in terms of how our alumni encounter it in their careers are vital, but larger concerns related to our fields of education and work as writers and scholars can be included, with the possibility of contributing toward a Society protocol or position statement on the ethical use of AI. • Develop a draft handbook for future Alumni Leadership. • Before the Spring Board meeting and based on input from alumni, provide feedback and recommendations for alumni involvement to the Executive Committee. • Look at current Strategic Plan objectives where alumni may have particular insight or recommendations; communicate with the appropriate committee as they work toward these objectives.

Advisory Council	Chair	Committee Members	Charge	Foci
Past Presidents Advisory Council (reports to Executive Committee)	Shannin Schroeder	Board Members: Kevin Stemmler Non-Board: Other past Sigma Tau Delta presidents and Deltans who choose to participate	<ol style="list-style-type: none"> To serve in an advisory capacity at the request of the current Board President, Board of Directors, or Central Office. To contribute to information gathering for current and future Strategic Planning initiatives. To identify and help recruit new Board members and Board Affiliates. To determine and implement best practices with regard to diversity, equity, and inclusion. 	<ul style="list-style-type: none"> In consultation with the current President and Vice President, recruit Past Presidents to serve on current or future task forces or ad hoc committees. Coordinate a meet-and-greet event for the 2025 Convention with the Regents and Convention Committees that targets chapter Advisors for Board recruitment, such as the Advisors’ Breakfast or other similar events. After the Spring Board meeting and based on input from Council members, provide feedback and recommendations to the Executive Committee. Look at current Strategic Plan objectives where the Advisory Council may have particular insight, recommendations, or organizational “memory”; communicate with the appropriate committee as they work toward these objectives.

Central Office (CO)			Charge	Foci
Recommend for 2024-25	Matt Hlinak	Input from various Committees	2024-2025 SP Objectives: 4.b. Examine resources in place for Advisors, increase networking and provide a new societal website area dedicated to Advisors 5.b. Increase advocacy in and for the humanities, and especially for English-related disciplines	<ul style="list-style-type: none"> Complete work with Strategic Plan objectives handed over to CO by various committees, especially working to create an updated and robust redesigned website; this work should be closely supervised by the Executive Committee and the Communications Committee, in consultation with other committees. Work on promotion and advocacy for the humanities and English-related disciplines, including the role that the English Honor Societies can play for students, faculty, and campuses, and through work with partners to promote our disciplines and Societies. Complete the integration of Sigma Kappa Delta into the English Honor Societies. Make Board webpage a) available two months in advance of Board meetings and b) archivable in an easy-to-retrieve fashion—including retroactively. (Full setup of the Board Dashboard and Google Drive will be completed by the Executive Committee this fall and aid in these charges.) Continue work on hiring the Events Coordinator and a full-time office manager, and/or other help as needed, in order to reduce the CO workload to more sustainable levels. Begin planning for creating or combining systems for member databases to improve ease of use and consistency across the Societies.

Committee	Co-Chairs	Committee Members	Charge	Foci
Communications	Carie King Kassia Krone	Board: Lexey Bartlett Amy Gates Autumn Koors-Foltz Affiliates: Alexandra Gonzales CO: Namon Kent Katie Mudd SLs: Deanna Aniles (HP ASR) Sophia Jockell (S SR)	<ol style="list-style-type: none"> To review and evaluate policies and procedures pertaining to all publications and other materials disseminated by or for the organization. To review policies and procedures pertaining to The Sigma Tau Delta <i>Rectangle</i> and <i>Review</i> and writing awards. To oversee the website and to explore options for coordinating online communication. To determine and implement best practices with regard to diversity, equity, and inclusion. <p>2024-2025 SP Objectives:</p> <p>4.b. <i>Examine resources in place for Advisors, increase networking, and provide a new societal website area dedicated to Advisors [includes review of current website materials and development of networking database](with Regents)</i></p> <p>4.c. <i>Enhance faculty members' professional development (at Convention and virtually) by giving them a chance for a scholarly presentation or webinar for student members, or a chance for a collaborative workshop or publication or service opportunity [Revised to separate and assign foci to specific committees for final year: Communications: Use social media to promote Advisor accomplishments and develop possible webinars utilizing Advisor expertise or for Advisor and other members' professional development (both with Regents); Regents with Communications: develop possible webinars using</i></p>	<p>Through Fall 2024</p> <ul style="list-style-type: none"> In collaboration with other committees (Regents, Partnerships, Service, etc.), consider professional opportunities (webinars, presentations, publications, etc.) for Advisors and faculty members and use social media to promote Advisor accomplishments. (Specific focus to complete SP Objective 4.c.) By December deadline, evaluate Outstanding Literary Journal Award applications and make determinations about awards, including a possible separate award for online journals. Provide ongoing feedback to Executive Director and CO regarding minor website updates (may be on behalf of other committees). Discuss issues surrounding generative AI in relation to Communications tasks (some resources to draw on can be found on the MLA-CCCC Joint Task Force on Writing and AI website). Topics related to the use of AI in award submissions for journals or paper awards, applications, and letters of recommendation are vital, but larger concerns related to our fields and work as writers and scholars can be included, with the possibility of working toward a Society protocol or position statement on the ethical use of AI. <p>Spring through summer of 2025</p> <ul style="list-style-type: none"> Consult with the CO and Convention Committee about journal display at Convention. In coordination with the Convention Committee, introduce Convention attendees to the work of this committee. Coordinate with the Editor of Publications in the selection process for interns and readers. <p>New Website Development (throughout the year) with CO</p> <ul style="list-style-type: none"> Work with the CO on our website redesign aimed at an updated look and easier navigation so users can find important information, including a clear navigation to all of the English Honor Societies. In conjunction with the Regents Committee, review current materials and offer suggestions for new materials for the website area dedicated to Advisors and items that can be cut (SP Objective 4.b.). In conjunction with the Regents and Student Leadership Committees, review and offer suggestions for new materials for the website area dedicated to students and items that can be cut. As needed, assign other content areas from the website (e.g., Awards, Alumni, etc.) for similar review (new materials and items to be cut) to specific committees or groups (e.g., Scholarships, Service, Alumni Representatives, etc.).

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			<p><i>Advisor expertise or for Advisor and other members' professional development.]</i></p> <p>5.b. <i>Increase advocacy in and for the humanities, and especially for English-related disciplines (as part of website redesign and potentially in other activities)</i></p> <p><i>See specific focus related to 5.d.</i></p> <p><i>Consider new strategies that better self-promote and increase visibility and importance of Sigma Tau Delta to the discipline.</i></p>	<ul style="list-style-type: none"> • In relation to 5.d. (and 5.b.), create a website area specifically for advisors to access materials to use on their campuses for promotion and visibility locally and in the discipline and beyond. • Decide which components of the website will go behind member login (such as links for Convention submissions, scholarship applications, Board information, and so on) in consultation with the CO and Executive Committee. • Decide timeline for website in consultation with the CO and Executive Committee.

Committee	Chair & Co-Chairs	Committee Members	Charge	Foci
Convention	Co-Chairs: Leigh Dillard Shannin Schroeder Kevin Stemmler	<p>Board Members: Autumn Koors-Foltz Michaelann Nelson</p> <p>Affiliates: Chris Lockwood Alexandra Gonzales Tiffany Nolde</p> <p>CO Liaisons: Matt Hlinak Namon Kent Jessica McCole (Event Coordinator)</p> <p>SLs: Crystal Dilling (SW SR) Carmen Lok (SW ASR) Lucy Perry (E ASR)</p> <p>Sigma Kappa Delta: Donna Newsome Bradley Sides</p> <p>Non-Board: Emad Mirmotahari (Advisor of Duquesne Chapter)</p>	<ol style="list-style-type: none"> To plan, coordinate, and publicize each annual international convention. To make recommendations about site selection and decisions about budget, speakers, registration fees, the Common Reader, academic and anniversary awards, convention awards, and any other matters related to the convention. To consider convention speakers for honorary membership in the Society. To determine and implement best practices with regard to diversity, equity, and inclusion. <p>2024-2025 SP Objectives: <i>1.e. Increase access to Convention and explore a wider array of presentation opportunities (with Regents)</i> <i>4.c. Enhance faculty members' professional development (at Convention and virtually) by giving them a chance for a scholarly presentation or webinar for student members, or a chance for a collaborative workshop or publication or service opportunity [Revised to separate and assign foci to specific committees for final year: Convention: Continue to include and expand workshops or other opportunities (including related webinars) for Advisor professional development or using Advisor expertise, schedule permitting.]</i> <i>4.e. Consider additional incentives for faculty to reduce Convention costs</i></p>	<p>Through Fall 2024</p> <ul style="list-style-type: none"> Coordinating with the CO, update (as needed) the current schedule for Convention planning and implementation and revise the template for scheduling future convention activities. Discuss issues surrounding generative AI in relation to Convention tasks (some resources to draw on can be found on the MLA-CCCC Joint Task Force on Writing and AI website). Topics related to the use of AI in convention submissions and awards are vital, but larger concerns related to our fields and work as writers and scholars can be included, with the possibility of working toward a Society protocol or position statement on the ethical use of AI. In relation to SP Objective 1.e., consider ways to increase access to the Convention, if that is feasible (with Regents). Using the agreed-upon timeline, accept submissions; convene evaluators; and select papers, roundtables, and workshops for the Convention. Continue to include and expand workshops or other opportunities (including related webinars) for Advisor professional development or using Advisor expertise, schedule permitting. (Specific focus to complete SP Objective 4.c. and in consultation with Regents and Communications.) Continue increasing the scope and/or access to career and professional development workshops as a component of the Convention in response to changing economic conditions and to the SP. <p>Spring through summer of 2025</p> <ul style="list-style-type: none"> Consult with chair(s) for 2026 Convention, who (with input from the existing Convention Committee) should line up Common Reader and keynote speaker(s) by February. By agreed-upon timeline and in coordination with Student Leadership (SL) and members of other committees, create offerings for 2026 Convention sessions/panels to address interests of key populations, as determined by this committee or as suggested by other committees. As part of our work with diversity, equity, and inclusion, monitor the work of judges for convention awards, ensuring fair and ethical consideration of all submissions. Select winners of Convention awards before Convention or, in the case of sponsored awards such as the Stemmler/Dennis LGBT& Awards, provide all eligible submissions to appropriate judges as per written guidelines for those awards. Share survey results with and brainstorm during a Convention post-mortem with incoming 2026 Convention chair and CO staff.

Committee	Chair	Members	Charge	Foci
Executive & Board Development	Lexey Bartlett	Board Members: Ami Comeford Leigh Dillard Shannin Schroeder Kevin Stemmler CO: Matt Hlinak	<ol style="list-style-type: none"> 1. To exercise all executive powers of the Society, excepting any specifically retained by the full Board in official sessions. 2. To provide input on the Society's annual budget; to oversee disposition and investment of Society funds, with an emphasis on preservation of capital and benefits to student members; to advise on the desirability and/or feasibility of additional expenditures. 3. To develop and review policies and processes which enable the Board to recruit and mentor potential new Board members; to nominate candidates and implement elections; and to review elections policy and procedures and recommend any changes for future elections. 4. To discuss and evaluate recruitment, selection, and training of Alumni Leadership. 5. To conduct the annual evaluation of the Executive Director. 6. To determine and implement best practices with regard to diversity, equity, and inclusion. <p>2024-2025 SP Objectives:</p> <p><i>3.d. Review geographic concept of regions as part of our diversity to ensure representation in overlooked populations or chapters (rural, isolated, long-distance, etc.)</i></p> <p><i>5.e. Study the possibility of redistributing Regions in order to provide a more equitable distribution</i></p> <p><i>6.d. Increase NEHS support, exploring additional resources dedicated to NEHS and expanding representation on the Board or in the Board committees</i></p> <p><i>7.b. Improve transparency of budgets, with an emphasis on assessment and financial planning</i></p> <p><i>7.d. Examine the organizational structure in the CO; revise the flow-chart</i></p> <p><i>7.f. Create a sustainable chapter development plan at local, Regional, and international levels (with ED and NEHS ED)</i></p>	<p>Through Fall 2024</p> <ul style="list-style-type: none"> • Review list of standing committees and of proposed task forces and committee charges/foci completed by President. • As liaisons to other committees, discuss the ongoing work of those committees, with an eye toward future or modified charges. • Complete setup of the Board Dashboard and associated Google Drive archive. • By Fall Board meeting, determine who is eligible and, if appropriate, nominate a candidate to receive the Delta Award. • Recruit 2026 Convention chair. • Review any remaining Centennial Task Force recommendations regarding additional 2024-2025 plans to close out the Centennial celebration up to and through Convention. • Discuss issues surrounding generative AI in relation to all areas of Society work, with officers acting as liaisons from other committees (some resources to draw on can be found on the MLA-CCCC Joint Task Force on Writing and AI website). Vital topics include the use of AI in relation to submissions for convention presentations, journal publication, and various awards; applications for scholarships, Student Leadership, and other Board positions; and letters of recommendation; but larger concerns related to our fields and work as writers and scholars can be included, with the possibility of working toward a Society protocol or position statement on the ethical use of AI. • By Fall Board meeting, draft a Board Manual to be housed on the Board Dashboard and possibly on the Board pages of the Society's website (www.english.org/board). • Review Regional organization in line with SP Objectives 3.d. and 5.e. <p>Spring through summer of 2025</p> <ul style="list-style-type: none"> • From the previous year through to Convention, as needed, recruit and interview candidates for open Board positions and make recommendations to the Board. • Discuss the ongoing work of committees, with an eye toward future or modified charges. • After Convention, review and discuss updates and recommendations from Past Presidents Advisory Council. • After Spring Board meeting, and in conversation with SP Committee, review and discuss the ongoing implementation of the Strategic Plan. • Before June, evaluate applications for Student Advisor (SA), conduct interviews, and make appointment. • Review the pilot appointment of an Associate Alumni Representative (AAR) and the Board assignments and other activities of the Alumni Representative team.

Committee	Chair	Committee Members	Charge	Foci
Partnerships	Felicia Steele	<p>Board Members: Michaelann Nelson Kevin Stemmler Kelly Taylor</p> <p>Affiliates: Chris Lockwood Tiffany Nolde</p> <p>CO Liaisons: Jessica McCole</p> <p>SLs: Matthew Chinique (E SR) Kaylee Jo Stocks (FW ASR)</p> <p>Sigma Kappa Delta: Donna Newsome Bradley Sides</p>	<ol style="list-style-type: none"> 1. To explore possibilities for Society partnerships with organizations, foundations, and businesses. 2. To coordinate the internship application processes with Penguin, NCTE, and others, working with the Scholarship Committee. 3. To maintain and evaluate current partnerships. 4. To determine and implement best practices with regard to diversity, equity, and inclusion. <p>2024-2025 SP Objectives: <i>1.c. Develop strong network of educational and industry partnerships, including internships, that emphasize career pathways in and beyond English-related disciplines [marked complete on the SP, but included here for reference as we move into the next phase with current partners]</i> <i>3.c. Support social justice efforts, both within and beyond the organization [shared with Service]</i></p> <p><i>See specific focus related to 5.d. (Consider new strategies that better self-promote and increase visibility and importance of Sigma Tau Delta to the discipline.)</i></p>	<p>Through Fall 2024</p> <ul style="list-style-type: none"> • Keeping in mind the deadlines for internships, make recommendations for new or increased internship grants. Review fall or spring part-time internship grants, service internships, and alumni internships that cover the year following the BA or MA degree. Bring any recommended changes to the Board. • Develop a plan for a fast approval process when partnership opportunities arise that need an immediate response (perhaps a combined group of reviewers, such as four members of the Executive Committee and three members of Partnerships). • By the Fall Board meeting, analyze the number of applicants and/or recipients and determine which awards and internships to continue, expand, or eliminate. • Consider increasing service and professional opportunities for Advisors and faculty members with partners, including (in collaboration with the Communications and Service Committees) possible presentation or publication opportunities. • By Fall Board meeting, research possible new partnerships. Develop targets to approach for partnership options based on services we can provide in a partnership (such as reviewing applications for an award) or considering additional different kinds of benefits they could provide our members (such as a space in a program they run, memberships, etc.). • In connection with SP Objective 5.d., promote Sigma Tau Delta using our connections to LULAC, NHA, etc. • Using the agreed-upon fall award/internship timeline, judge award and internships applications and announce recipients. <p>Spring through summer of 2025</p> <ul style="list-style-type: none"> • Using the agreed-upon spring award/internship timeline, judge award and internships applications and announce recipients. • In coordination with the Convention Committee, introduce Convention attendees to the work of this committee. • By the Spring Convention, investigate one or two potential new partners for internships, and, if possible, secure one or two new partnerships. • In connection to work previously done on SP Objective 1.c., maintain partnerships work by reviewing existing partnerships and see if there are any changes or adjustments or maintenance work to do. Keep data on when partnerships began, level of engagement on both sides, and track benefits for each partnership.

Committee	Co-Chairs	Committee Members	Charge	Foci
Regents	Kassia Krone Felicia Steele	<p>Board Members: Sonia Mae Brown Amy Gates (MaryClai Jones, fall sabbatical) Michaelann Nelson Heidi Williams</p> <p>CO Liaisons: Namon Kent Jeannine Szostak</p> <p>Sigma Kappa Delta: Serena Richards</p>	<ol style="list-style-type: none"> To share best practices among Regents and Regions. To plan and run Advisor activities online and/or at conventions—workshops, social events, or roundtables—and to review Advisor materials on the website, with an emphasis on training/mentorship of new/transitioning Advisors. To discuss and evaluate recruitment, selection, and training of student leadership. To administer the Common Reader awards; the Outstanding Chapter and Outstanding Chapter Advisor awards; and to explore new awards to encourage chapter, inter-chapter, or regional programming. To determine and implement best practices with regard to diversity, equity, and inclusion. <p>2024-2025 SP Objectives:</p> <p><i>1.e. Increase access to Convention and explore a wider array of presentation opportunities (with Convention)</i></p> <p><i>2.d. Revise job descriptions for Student Leadership, promoting opportunities in support of our mission and emphasizing professional development (shared with Student Leadership)</i></p> <p><i>4.b. Examine resources in place for Advisors, increase networking, and provide a new societal website area dedicated to Advisors [includes review of current website materials and development of networking database](with Communications)</i></p> <p><i>4.c. Enhance faculty members’ professional development (at Convention and virtually) by giving them a chance for a scholarly</i></p>	<p>Through Fall 2024</p> <ul style="list-style-type: none"> Complete implementation of the transition, training, and mentoring plans for newly elected Regents and future potential leaders developed in prior years, through planning and executing the Regents’ Fall Retreat (in even years) and creating webinars aimed at developing Advisors’ engagement with Board service (such as evaluator service, presentations, etc.) to identify future leaders. (Final tasks in completion of SP Objective 4.a. (mentoring of new leaders)) In relation to SP Objective 4.c. (final tasks for completion) (and 4.b.), develop a resource bank of Advisors’ expertise to use for events or other opportunities and (with Communications) develop possible webinars using Advisor expertise and/or for Advisor and other members’ professional development. Discuss issues surrounding generative AI from a faculty perspective (some resources to draw on can be found on the MLA-CCCC Joint Task Force on Writing and AI website). Topics related to the use of AI in submissions, applications, and letters of recommendation are vital, but larger concerns related to our fields and work as writers and scholars can be included, with the possibility of working toward a Society protocol or position statement on the ethical use of AI. In relation to SP Objective 1.e., consider ways to increase access to the Convention, if that is feasible (with Convention Committee). Promote local chapters, through use of social media platforms (and eventually new website); use events and awards for social media promotion; create a guide for chapters to use for social media promotion and to collaborate with local ELA, NEHS, and SKD chapters (in support of SP Objectives 5.c. and 6.e.) By December, finish review of induction ceremony models and materials, history of the society, and materials for Advisors in preparation for, or as those appear on, the updated website. Post updated materials that the current website will accommodate. Ensure the materials reflect our commitment to diversity, equity, inclusion, and justice. <p>Spring through summer of 2025</p> <ul style="list-style-type: none"> Beginning in January, work with Executive/Board Development Committee to recruit a) potential Board members, including potential SAs (before Convention), and b) committee members (through Convention) in respective regions. Work with Convention Chair and Convention Committee to plan workshops or other events for faculty Advisors at Convention—or external to Convention. Co-host the Advisor’s Breakfast and the Hospitality Suite at Convention in coordination with the Past Presidents Advisory Council. By Convention, evaluate Board mentoring initiative and make additional recommendations if needed. By 2026 Convention, identify regional needs that could be met by alumni members, and share those needs with Alumni Leadership.

			<p><i>presentation or webinar for student members, or a chance for a collaborative workshop or publication or service opportunity [Revised to separate and assign foci to specific committees for final year: (Regents: develop a resource bank of Advisors' expertise to use for events or other opportunities and (with Communications) develop possible webinars using Advisor expertise or for Advisor and other members' professional development.)]</i></p> <p>5.c. <i>Encourage chapters to increase the society's visibility in their local areas (shared with Student Leadership)</i></p> <p>6.e. <i>Improve ties with NEHS via local STD chapter collaboration and develop guidelines for coordinating with sister honor societies (shared with Student Leadership)</i></p>	
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Committee	Chair	Committee Members	Charge	Foci
Scholarships & Academic Awards	Amy Gates	<p>Board Members: Lexey Bartlett (Vice Chair) Sonia Mae Brown Felicia Steele</p> <p>Affiliate: Carie King</p> <p>CO Liaison: Jessica McCole</p>	<ol style="list-style-type: none"> 1. To recommend application requirements, selection standards, and objective evaluation methods for the annual scholarship competitions; to recommend scholarship recipients and identify runners-up. 2. To review current scholarships and awards and make recommendations about creating or retiring awards. 3. As necessary, coordinate with Service and Partnerships in the judging of applications for internships. 4. To determine and implement best practices with regard to diversity, equity, and inclusion. 	<p>Through Fall 2024</p> <ul style="list-style-type: none"> • In late summer, review the website materials on scholarships and awards for immediate revision and editing. Ensure that AwardSpring setup matches intended offerings and website lists and descriptions of awards. • Discuss issues surrounding generative AI in relation to awards/application materials (some resources to draw on can be found on the MLA-CCCC Joint Task Force on Writing and AI website). Topics related to the use of AI in submissions, applications, and letters of recommendation are vital, but larger concerns related to our fields and work as writers and scholars can be included, with the possibility of contributing toward a Society protocol or position statement on the ethical use of AI. • By the Fall Board meeting, determine which scholarships and awards to continue, expand, or eliminate for the current year. • By the end of the year, review judging processes, including formal rubrics, and make changes as needed. • Using the agreed-upon fall award/scholarship timeline, judge award and scholarship applications and announce recipients. <p>Spring through summer of 2025</p> <ul style="list-style-type: none"> • By the Spring Board meeting, continue review of which scholarships and awards to keep, expand, or eliminate. • In coordination with the Convention Committee, introduce Convention attendees to the work of this committee and encourage submission, as well as producing webinars or videos to recruit judges and to provide scholarship information to the membership at large. • Using the agreed-upon spring award/scholarship timeline, judge award and scholarship applications and recommend recipients.

Committee	Co-Chairs	Committee Members	Charge	Foci
Service	Kevin Stemmler Kelly Taylor	<p>Board Members: Sonia Mae Brown Felicia Steele</p> <p>Affiliates: Carie King Chris Lockwood Tiffany Nolde</p> <p>CO Liaisons: Jessica McCole Katie Mudd</p> <p>SLs: Zach Brady (FW SR) Emily Palmisano (MW ASR) Isaiah Russell (HP SR)</p>	<ol style="list-style-type: none"> 1. To encourage and publicize service activities of chapters, particularly activities on literacy, broadly defined. 2. To work toward an acceptance of service as a major component of the Sigma Tau Delta experience, and to work with the Convention Chair and Student Leadership to develop convention roundtable(s) on service. 3. To determine and implement best practices with regard to diversity, equity, and inclusion. <p>2024-2025 SP Objectives: <i>3.c. Support social justice efforts, both within and beyond the organization (with Partnerships)]</i></p>	<p>Through Fall 2024</p> <ul style="list-style-type: none"> • Develop resources to help chapters engage in service, such as ideas for service projects (including ways to connect with some of our larger partnerships or with local partners) and service ideas to support our mission and social justice. • Develop strategies to recognize and promote the local service chapters perform. • Consider increasing service and professional opportunities for Advisors and faculty members, including (in collaboration with the Regents and Communications Committees) possible presentation or publication opportunities, including webinars. • Promote Chapter Project Grants and Chapter Service Awards. • Promote service in connection with our Centennial year using the “100 for 100” concept. • Evaluate Chapter Project Grants (November deadline). <p>Spring through summer of 2025</p> <ul style="list-style-type: none"> • Promote and consider expanding the Chapter Service Project Award. • Using information gained through observations of chapters’ local service, develop resources for chapters to use that may reflect different kinds of service opportunities for different kinds of campuses and institutions. • Investigate the relationship between service and fundraising and consider creating resources for chapters that might need to raise funds in connection with a service project. • Evaluate Chapter Service Award (April 15 deadline).

Committee	Chair	Committee Members	Charge	Foci
Strategic Planning Committee	Leigh Dillard	Board Members: Lexey Bartlett Ami Comeford Affiliates: Chris Lockwood CO Liaisons: Matt Hlinak Jeannine Szostak Sigma Kappa Delta: Joan Reeves Leigh Ann Rhea	<ol style="list-style-type: none"> 1. To evaluate existing Society programs and organization; to research new programs; to recommend Constitutional or By-Law revisions to the Board; to facilitate, upon Board approval, the implementation of committee recommendations. 2. To ensure that met objectives are recorded and the Strategic Plan modified where committees and the Board see such a need. 3. To plan and administer the Strategic Planning Retreat at appropriate intervals. 4. To determine and implement best practices with regard to diversity, equity, and inclusion. <p><i>2024-2025 SP Objectives: 7.e. Measure the impact of services, activities, and experiences, including how to direct efforts, divert resources, and change outcomes based on value of experiences (including Convention, scholarships, internships, and workshops)</i></p>	Through Fall 2024 <ul style="list-style-type: none"> • By Fall Board meeting, plan online strategic planning retreat for late fall 2024. • Discuss strategies for fundraising, potentially with partners. • In late Fall 2024, facilitate online strategic planning retreat. Spring through Summer 2025 <ul style="list-style-type: none"> • By March, collate recommendations from the online strategic planning retreat into a new Strategic Plan for 2025-2030, incorporating any remaining objectives from the prior Strategic Plan as needed. • By the Spring Board meeting, survey committees and task forces regarding progress towards the implementation of the previous Strategic Plan and potential revisions of objectives and deadlines based on feedback from chairs. • By May, review reports from committees and task forces, recording progress towards the implementation of the Strategic Plan and, as needed, revising objectives based on feedback from chairs. • In May and June, work with the President to develop the SP timeline and propose destinations (committee charges, etc.) for the first set of objectives for the 2025-2026 year.

Committee	Co-Chairs	Committee Members	Charge	Foci
Student Leadership	Autumn Koors-Foltz Kelly Taylor	<p>SRs: Zach Brady (FW) Matthew Chinique (E) Crystal Dilling (SW) Sophia Jockell (S) Jo Mahlum (MW) Isaiah Russell (HP)</p> <p>ASRs: Deanna Aniles (HP) Arista Elderkin (S) Carmen Lok (SW) Emily Palmisano (MW) Loustella Perry (E) Kaylee Jo Stocks (FW)</p> <p>Exec. Committee Liaison: Kevin Stemmler</p> <p>CO Liaison: Katie Mudd</p>	<ol style="list-style-type: none"> To provide the students' voice within the Society. To serve as liaison between student membership and the Board, and to recruit and help train future student leaders. To promote and encourage local chapter activities. To encourage participation in state, regional, and international events. In consultation with the Regents, share best practices for Regional activities and advise the Board and Central Office on methods to recruit and re-activate local chapters. To assist the Convention Chair as needed up to and during Convention. To determine and implement best practices with regard to diversity, equity, and inclusion. <p>2024-2025 SP Objectives: 2.d. <i>Revise job descriptions for Student Leadership, promoting opportunities in support of our mission and emphasizing professional development (shared with Regents)</i> 5.c. <i>Encourage chapters to increase the society's visibility in their local areas (shared with Regents.)</i> 6.e. <i>Improve ties with NEHS via local STD chapter collaboration and develop guidelines for coordinating with sister honor societies (shared with Regents)</i></p>	<p>Through Fall 2024</p> <ul style="list-style-type: none"> Set goals for SL social media and other communication projects in cooperation with the CO, especially to promote local chapter activities and encourage participation (in support of SP Objective 5.c.) Promote local chapters, through use of social media platforms (and eventually new website); use events and awards for social media promotion; create a guide for chapters to use for social media promotion and to collaborate with local ELA, NEHS, and SKD chapters (in support of SP Objectives 5.c. and 6.e.) Develop plans for student-led projects to engage our membership at large, such as Society-wide or regional online book clubs (Common Reader or other), podcasts, informal video meetings/webinars for fun or professionalization/research sharing, or other ideas. By the Fall Board meeting, and in collaboration with the Convention Committee, develop plans for the 2025 Convention Student Leadership Workshop, Social Event, and Research in the Round, as well as potentially proposing additional sessions/panels to address interests of student members. Share these ideas in writing with the Convention Chair and Co-Chairs. Discuss issues surrounding generative AI from a student perspective (some resources to draw on can be found on the MLA-CCCC Joint Task Force on Writing and AI website). Topics related to the use of AI in submissions, applications, and letters of recommendation are vital, but larger concerns related to our fields and work as writers and scholars can be included, with the possibility of working toward a Society protocol or position statement on the ethical use of AI. <p>Spring through summer of 2025</p> <ul style="list-style-type: none"> By January, have drafted the land acknowledgement for Pittsburgh. With guidance from the CO and the Convention Chairs, assist at Convention by introducing or hosting speakers; organizing SL events for students; planning workshop(s) for student members; and volunteering at Convention registration or for other Convention-related tasks. In coordination with the Convention Committee, suggest 2026 Convention sessions/roundtables to address interests of key populations as identified by the Board. Review information about the recruitment, retention, and mentoring of student leadership in the SL manual, as well as revising job descriptions of Student Leadership with the aims from SP Objective 2.d.

Task Force	Chair(s)	Task Force Members	Charge	Foci
<p>Membership Initiatives (reports to Executive Committee)</p> <p>Anticipated Timeline: Summer 2024 – May 2025</p>	<p>Ami Comeford</p>	<p>Board Members: Autumn Koors-Foltz Kassia Krone Shannin Schroeder Heidi Williams</p> <p>Affiliates: Chris Lockwood Tiffany Nolde</p> <p>SLs: Arista Elderkin (S ASR) Jo Mahlum (MW SR)</p> <p>CO Liaison: Jeannine Szostak</p> <p>Sigma Kappa Delta: Sheila Byrd</p>	<p>2024-2025 SP Objectives:</p> <p><i>2.b. Assess the informal Associate Membership category for eligible first-year students and consider applying that model to the international society</i></p> <p><i>2.c. Evaluate and expand benefits to virtual chapter members</i></p> <p><i>3.a. Seek ways to include diverse members, leaders, and Board members by looking at virtual chapters, HBCUs, and other areas with diverse membership</i></p> <p><i>6.c. Collaborate with NEHS and SKD to help their members transition to English-related majors at four-year institutions</i></p>	<ul style="list-style-type: none"> • Complete work with listed Strategic Plan objectives, with an eye toward task force recommendations and possible future charges for standing committees. • Propose process for seamless transfer of membership from NEHS into SKD and from NEHS and/or SKD into STD.