

Sigma Tau Delta
Fall 2012 Board Travel and Hotel Information Form
Portland, OR

Return this form to Deb Seyler
in the Central Office by **Monday, August 13**
Email: dseyler@niu.edu • Fax: 815-517-0154

Name: _____

Travel Information:

Date of arrival: _____ Time of arrival: _____

Airline: _____ Flight #: _____

Date of departure: _____ Time of departure: _____

Airline: _____ Flight #: _____

Other means of travel: _____

Do you intend to have a car when in Portland? _____

Hotel Preferences:

The Central Office will make hotel reservations for Board members, the AR, and SRs.

Board members

1. ____ single room; ____ shared room (roommate: _____)
2. ____ non-smoking room; ____ smoking room
3. Any special information I should know in arranging for your room?

Student Representatives (SRs are asked to share a room with another SR, if possible.)

1. Preferred roommate: _____
2. ____ non-smoking room; ____ smoking room
3. Any special information I should know in arranging for your room?

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Mail: Sigma Tau Delta, Department of English, Northern Illinois University, DeKalb, IL 60115