

17 September 2021 10-11:30am ET

zoom

Attendees: Kayla Ashbrooks, Krista Barth, Dana Berkowitz, Glen Brewster, Sheila Byrd, Leigh Dillard (chair), Elfi Gabriel, Tim Helwig, Brett Iarrobino, Matthew Karshna, Katie Mudd, Terry Phelps, Leighann Ray, Shannin Schroeder, Diane Steinberg, Kevin Stemmler, Joshua Stinson, Joan Reeves, Kassia Waggoner, Sid Watson

Agenda items

- Convention interest survey results
 - The convention interest survey sent to lead advisors revealed, as expected, a mix of enthusiasm and hesitation about attending a f2f event in the spring. Some of the responses to open-ended questions will inform the content of the convention webinar in September (9/30), and Bil is contacting individual advisors who expressed concern about reactivating their chapters post-covid.
- Technology update
 - Elfi is working through the process with Cadmium CD, a new vendor for us
 - Leigh is reviewing the website content -- which has already been reviewed by the CO -- and the content will be released the week of 9/20
 - Leigh mentioned the request from the DEI Task Force to include language about accommodations on the submission form. While this language currently exists on the registration form, the Task Force feels that including the language earlier in the process sends a positive message. Elfi will make this change, copying the existing language about accommodations from the registration form.
- Covid precautions/hosting a f2f event in spring
 - Leigh requests that the Exec Committee/President formulate a statement for the convention website indicating the society's interest in following CDC guidelines. Phrasing it in this way will allow for some flexibility in what we will do on site, while also signalling our general intentions.
 - We discussed the possibility of having to shift to an online event and the timing of making this decision if the pandemic worsens in the coming months. We reached no consensus on the timing of this kind of decision but had lively debate about the possibilities. We all agree that this is not the preferred option.
- Evaluation procedure for 2020 acceptances
 - Moving forward from conversations at the last meeting, we decided to accept 2020 papers and to put them back through the evaluation process for the purpose of considering them for awards. In particular, Tim made the point that a blanket acceptance for 2020 papers might help numbers for the convention if we are low because of the pandemic.
 - Leigh will send (through the CO) a message to all those whose papers were accepted for the 2020 event to inform them of this option.
- Digital chapter displays
 - Kevin posed the idea of digital displays after our last committee meeting. General discussion about digital display options as a way to offer access to displays to

17 September 2021 10-11:30am ET

zoom

chapters who might not otherwise be able to bring physical boards to convention or even those who aren't traveling to convention.

- Leigh will add this to the tasks for delegation (listed below), looking for a small committee to create guidelines for these displays.
- Along with the possibility of featuring the displays in some way on the Sigma Tau Delta social media channels, Leigh will work with Katie on the potential of adding them to the convention app.
- These digital displays would not replace the standard physical displays invited chapters present at convention.
- ASR support update
 - ASR travel to the convention will be supported through Regent's Funds, but Leigh is also working on other options.
- Future speaker recommendations
 - The idea of creating a separate speakers subcommittee was forwarded in a previous meeting. At present, the committee has decided not to form a sub-committee for this purpose but will leave it to the upcoming convention chairs to decide whether they need help in this area.
- Student Leader Events Proposal
 - Kayla and Brett presented highlights from their very detailed proposal for student-led events at the convention, which was emailed to committee members before the meeting. They have great ideas for the welcome event on Wednesday evening and the workshop sessions on Thursday morning. Leigh and Shannin will continue to work with the student leadership team as part of this process.
- Delegate tasks
 - Leigh sent a Google Form to ask about interests in various convention-related tasks and will follow up with individual members about responsibilities. So far, we've designated the following coordinators:
 - Coordinate speaker intros (Kevin)
 - Facilitate speaker entertainment (Shannin, Kevin)
 - Write and acknowledgement (Brett)
- Other business
 - Elfi will send the survey for recruiting evaluators in late September
 - Webinar subcommittee update: After discussions with Diane, we've decided not to propose the formation of a webinar subcommittee reporting to the convention. Instead, Leigh will request that the Exec Committee consider adding such a committee to next year's committee roster.