



Sigma Tau Delta

## Student Leadership Committee Meeting Agenda / **Minutes**

16 September 2021 | 7:00 pm CDT -

PRESENT: Katharine Mudd, Kayla Ashbrooks, Brett Iarrobino, Alessandra Young, Breanna Dittert, Mary Wang, Kelly Hayes, Matthew Karshna, Morgan Jackson, Joshua Stinson

ABSENT:

### OBJECTIVES

- € Brainstorm a solid plan of SL involvement for the 2022 International Convention, to be presented at Friday morning's Convention Committee Meeting by Katie and SAs.
- € Introduce and discuss the Dolly Parton Imagination Library (DPIL) service videos, and set up SLs with corresponding video topics.
- € Review scheduling and responsibilities for the weekend with SRs via the Fall Board Meeting and committee/task force meetings.
- € Review tasks, expectations, and deadlines upcoming throughout the fall semester.

### AGENDA

7:00 pm Opening Question

- € What's a fun, relaxing, or exciting opportunity that's opened up for you this weekend in the wake of the virtual meeting format?

7:05 pm Opening Discussion

- Katie to share any further clarifying details regarding the reasoning behind the transition to a virtual Fall Board Meeting
  - **Katie: When our Convention Chair, who lives an hour away from Atlanta, says she's terrified of Atlanta, it's a sign that we needed to rethink, out of an abundance of caution.**
  - **Katie: It's an unfortunate development – one of the best parts of being an SL is the travel that comes with it! - but it felt like the right choice we needed to make.**
- SLs to share honest thoughts, polished or unpolished, about how you're feeling about this weekend, the pivot to virtual meetings, and your preparation for the Fall Board Meeting.
  - **Matthew: "I'm at the point in the pandemic where I'm willing to go with whatever folks ask for."**
- Based on the responses, some meeting time might be necessary at the end of the meeting to focus specifically on relevant documents and prep for Saturday's meeting (e.g., Committee & Board Report Packet and/or 2022 Proposed Budget).

7:15 pm Dolly Parton Imagination Library Discussion

- Katie to walk SLs through the premise of this year's content creation for the DPIL service videos, with each SL to take a specific concentration or topic from DPIL to discuss in their video.
  - Katie: We finally have the green light from Nora, our liaison at the DPIL, and are good to move forward with that task. All relevant materials have been posted in the General Channel.
  - Katie: We're in the midst of a five-year partnership with the DPIL, and exciting opportunities are coming up within the year, but we're in a bit of a holding pattern in the interim. Your task as SLs are to create galvanizing videos, roughly 90 seconds, each detailing a specific element/facet of DPIL.
- All SLs will select their desired topics via a live signup document (if SLs are undecided and need more time, ideally all topics will have been delegated no later than Sunday, September 19th).
  - Katie: For your videos, be sure to utilize all of the links and resources DPIL have shared with us to make a video as rich and thorough as possible. Chances are, if you've got a question about your topic,
- Brett to share a best practice visual/textual guide building on tips and advice offered to SLs during the creation of their Common Reader videos.
  - Brett: This wasn't a document made as a negative response to the AMAZING Common Reader videos y'all made! This is just to help us further get on the same page and make these next round of videos even more amazing.
  - Kayla: Emphasis on the casual and comfortable aesthetic of SL content creation, especially when it comes to videos! Executive Committee members are huge fans of content that feels genuine and authentic, and easily approachable on social media.
- **All DPIL videos are expected no later than Thursday, September 30<sup>th</sup> (two weeks from now).**
  - Katie: Ideally, as many SLs as possible will pick DPIL video topics mid-meeting, but you may take the weekend (through Sunday, September 19<sup>th</sup>) to find a video topic that suits you.
  - Katie: All dates are lenient, but remember that this aspect of content creation works in tandem with another nonprofit. We need to try to be punctual with this one, in particular.

#### 7:30 pm SL Convention Prep

- All SLs to contribute to a brainstorming session meant to clarify and solidify SL involvement in with the 2022 International Convention.
  - Kayla: As a reminder, we are still proceeding with plans for an in-person International Convention; we will keep SLs posted as routinely as possible should there be any updates to these plans.
- All SLs are expected to facilitate convention programming of some kind on the evening of Wednesday, March 30<sup>th</sup>, as well as the morning of Thursday, March 31<sup>st</sup>.
  - Morgan: All Wednesday night activities should be as simple as they can be – remember that this will, in theory, be a major post-pandemic social event. Something that is rooted in dialogue, face-to-face conversation, with a coffee shop vibe.
  - Brett: Bear in mind these six different events, activities, icebreakers, or some kind of programming keynotes that each regional ASR/SR pair will facilitate amongst themselves.

- Katie and the SAs to facilitate an open dialogue formalizing plans for activities, events, and/or structure on both days, to be shared with the Convention Committee on Friday morning.
  - SLs in attendance break out into asynchronous brainstorming for 10 minutes, thinking about potential programming for Wednesday night.
  - Alessandra asks about anticipated attendance: Katie clarifies that there were about 500 attendees for the 2021 International Convention (virtual), and about 45-50 attendees for the SL Social. A face-to-face event might have some variability. TL;DR, we're unsure!
- Each SR and ASR regional pair to schedule a synchronous or asynchronous prep session outside of the weekend to begin thinking about their personal contribution to these plans; remember to utilize the [brainstorming Google Doc](#) created by Brett, should you need it.
  - Kelly: A book talk of some kind would be awesome (Morgan reiterates this!).
  - Matthew: Wikipedia hunts have always been a fun way to enjoy the presence of a group and (gently!) talk trash/get competitive. A Wikipedia
  - Alessandra: A great way to get folks moving would be to prompt attendees to recreate famous book covers via tableau.
  - Breanna: Blackout Poetry – poetry created using old documents, text, and other visual materials – could easily be
  - Matthew: Having the opportunity to share student writing projects, especially work that's lived beyond class/academics, would be great.
  - Kayla: Passing around a piece of paper and blindly crowdsourcing a poem or short story would be super fun!

#### 7:50 pm Fall Board Meeting

- All remaining time to be spent reviewing expectations, etiquette, and norms for the Fall Board Meeting.
  - Katie: Throughout Saturday's board meeting, you're expected to keep your camera on as much as possible, and encouraged to ask questions, be engaged, etc. However, bear in mind that SRs are not permitted to vote on board affairs – your vote is represented through Kayla and Brett, who will vote as Student Advisors.
  - Joshua asks about SRs' roles throughout the Saturday board meeting: Katie clarifies that SRs are more than welcome and encouraged to participate in any discussion that arises throughout the meeting, with each participant allowed to have a certain amount of time on the subject of each discussion point (a rule not super closely adhered to, but a rule nonetheless).
- SRs to verify their understanding of the schedule, including what committee meetings they are expected to attend on Friday.
  - Katie: Each SL (barring SAs) are only attending one meeting on Friday, which corresponds with the committee on which they serve. Saturday's board meeting is only to be attended by SRs, who are expected to attend the full meeting.
- Katie to walk through logistics of the virtual gMerch photoshoot.
  - Katie: Images need to be high-resolution, large files. Please be mindful of your background, high-quality lighting (a ring light might be ideal), most of the reminders that are included in the best practices for filming guide we've just recently published.
- Kayla and Brett to preface previous SL expectations that were attached to participation in the Fall Board Meeting, namely familiarizing oneself with the surrounding settings of the upcoming

International Convention and sharing those findings with attendees in an accessible format (virtual contingency TBD).

- If necessary, Katie to screen-share and review/clarify information concerning major Fall Board Meeting documents that SLs are expected to review.
- Kayla and Brett to share any tips and advice garnered from previous virtual board meetings in the spring and fall.
  - Kayla: Be prepared! Treat it like an important class or meeting (because it is one!). Snack up, get a big water, set up your space for a long moment with your screen. Be mindful of the fact that you're on camera, too!
  - Brett: Try to avoid calling in from the car entirely, like a certain SR last year. Make a great impression with the Board and Central Office faculty – for many, it'll be your first time interacting with them, face-to-face (in a way)!

#### UPCOMING TASKS.

- Dolly Parton Imagination Library service project videos (**due Thursday, September 30<sup>th</sup>**).
- Humans of Sigma Tau Delta spotlight series submissions (**due Thursday, October 14<sup>th</sup>**).
- Social Media Takeovers (**deadline rolling throughout the fall semester**).
  - Katie: This is a rolling expectation throughout the year, with no set deadline, and can be done in a really creative way. Anytime your region is hosting a regional event, try your best to get your takeover to revolve around that. Otherwise, any relevant events set up by your chapter, school, or community will suffice. The earlier you can find and schedule something, the better!
  - Kayla: We reach a lot of our student members through social media; have fun with this! Be creative, be a little silly, don't be afraid to bring in your personality.

#### ANNOUNCEMENTS

- Regional Facebook group posts for September and October.
- October SL Committee meeting to be determined via Doodle polling.