

**Minutes for Regents Committee Meeting
Fall 2016 Meeting
15 September 2016**

Present: Nixon (chair), Bartlett, Helwig, Hoagland, Brown, Comeford, Brewster (co-chair), McPartlin

Charge

To work for the development and promotion of the Society within each region. To provide regional information and serve as liaisons with the Central Office. To communicate regularly with chapters and Sponsors in the region. To provide information and encouragement to chapters. To encourage reactivation of inactive chapters and formation of new chapters. To encourage involvement in Society opportunities and activities. To serve on standing committees.

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Summer 2016 into Fall 2016

- By September 1, review strategic plan to identify and discuss relevant goals and objectives at the Fall board meeting
- By September 15, discuss ways to communicate with chapter Sponsors to encourage chapter activity and award/scholarship applications and to promote the Society and its initiatives.
- By December 15, develop recommendations for the recruitment, retention, and mentoring of future regents.

Spring 2017 into Summer 2017

- By February 15, work with Convention Chair and Convention Committee to plan luncheon and
- workshops for Faculty Sponsors at convention, and work with Executive/Board Development Committee to identify potential committee and Board members in regions, including potential SAs.
- By April 15, work with Student Leadership Committee to enhance relationships with SRs and
- ASRs, and work with Student Leadership Committee and Service and Partnerships Committee to promote collaborative service projects and workshops within regions for 2017/2018.

Outstanding Chapter Award process

Last year, we voted to move the deadline to June 15 in an effort to encourage more submissions. Our hope is that, by connecting it to the annual survey, we will receive more applications. Because we didn't notify the Central Office of that change, it will not be in effect this fall. However, it will take effect in 2017, so we will have submissions come in this June 15. Judging would be completed by September 20, so we could notify chapters and then the entire organization in the October eNews.

Communication with sponsors

We brainstormed a number of ways to communicate with sponsors in our Regions, ranging from using WriteAway to asking whether the Central Office has conference call capabilities.

Ideas for Sponsors luncheon

We believe the luncheon would be a good place to talk with them about how they would most like us to communicate with them, either through conversations at tables or a survey. We also plan to announce/discuss the change in date for the Outstanding Chapter Award.

Online resources

New Regents can read through material for Regents online and let us know where there are gaps or questions. All Regents should look at information for Sponsors, especially new Sponsors, by October 30. They should submit any ideas to the entire group of Regents. Kathy will divide the information into sections to make the reading load easier. Natasha will send copy of welcome letter for new sponsors for Regents to review.

Workshops

We discussed ideas for Sponsor workshops, especially the idea of having only one area of focus per year (the Common Reader, perhaps), and giving Sponsors a number of ideas about that one subject to take back with them.