

## **Executive/Board Development Committee, Spring 2016**

### **Executive/Board Development Committee Charge**

To exercise all executive powers of the Society excepting any specifically retained by the full Board in official sessions. To oversee development of the Society's annual budget; to oversee disposition and investment of Society funds, with an emphasis on preservation of capital. To advise on the desirability and/or feasibility of additional expenditures. To develop and review policies and processes that enable the Board to recruit and mentor potential new Board members. To nominate candidates and implement elections. To review elections policy and procedures. To recommend any changes for elections to be held at the next convention.

### **Chair**

Gloria J. Hochstein

### **Board Members**

Sarah	Dangelantonio	Franklin Pierce University
Carrie	Fitzpatrick	Alvernia University
Shannin	Schroeder	Southern Arkansas University
Diane	Steinberg	The College of New Jersey

### **Staff**

William Johnson

## **Meeting Minutes, Spring 2016**

### *Committee Discussion Points*

#### Announcements:

- Hochstein provided Fitzpatrick with a meeting agenda, and Fitzpatrick agreed to serve as Acting Chair for the meeting.
- A replacement for Deb Seyler is in process. The hiring should take place by late spring/early summer.
- The Social Media Director position will be reworded and sent through NIU. The process may require 6-8 months. The Meeting Planner position will also be reworded to create a more productive search.
- Hochstein will send out constitutional changes in the early summer.
- The Convention Ad-Hoc Committee recommendations will be sent to the Convention Committee for discussion/vote at the Fall 2016 board meeting.

Directive to Future President:

- The incoming president will alter the board meeting times to start earlier on the first day – beginning with first meetings at 4:00pm-5:15; dinner from 5:30-7:15; and second meetings from 7:30-9:00pm. With the exception of the convention committee, all committee meetings will be altered from 90 min to 75 min. so that there is no evening ending after 10pm.

Motions:

- To outsource NEHS printing costs for certificates and membership materials
- To create two internships positions to assist with the societal journals and as outlined in the Editor's proposal

Note: Both motions were approved by the board unanimously.