

**Sigma Tau Delta Board of Directors**  
**MINUTES of the 89<sup>rd</sup> MEETING**  
**March 21, 2018**  
**Cincinnati, OH**

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VOTING MEMBERS PRESENT: President **Carrie Fitzpatrick**; President Elect **Glen Brewster**; Immediate Past President **Gloria Hochstein**; Historian **Diane Steinberg**; Secretary/Treasurer **Shannin Schroeder**; Eastern Regent **Kathy Nixon**; Far Western Regent **AmiJo Comeford**; High Plains Regent **Lexey Bartlett**; Midwestern Regent Pro Tempore **Magdelyn Helwig**; Southern Regent **Kevin Brown**; Southwestern Regent **Erika Hoagland**; Student Advisor **Samantha Miller**; Student Advisor **DeAndrea Miller**

NON-VOTING MEMBERS PRESENT: Executive Director **William C. Johnson**; Director of Society Operations **Natasha McPartlin**; Director of Marketing and Technology **Elfi Gabriel**; NEHS Director **Dave Wendelin**; Managing Editor **Dan Colson**; Director of Social Media Strategies **Katie Mudd**; Eastern Student Representative **Kristen Capano**; Far Western Student Representative **Sarah Hovet**; High Plains Student Representative **Mercedes Lubbers**; Midwestern Student Representative **Haley Coburn**; Southern Student Representative **Elizabeth Upshur**; Southwestern Student Representative **Su Lynn Tan**; Alumni Representative **Jessica Heller**

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**Wednesday, March 21**

President **Fitzpatrick** calls meeting to order at 1:32 p.m.

- **Fitzpatrick** begins with a “literary moment”— a poem by Billy Collins.
- Introductions include the work we’re currently reading.
- Non-agenda items include recruitment and orientation. Regarding recruitment, we will soon hear our numbers—we all need to be part of the recruitment effort. **Fitzpatrick** asks us to find a college and a high school from our respective regions without a chapter of STD or NEHS and to share contact information for that person in the next meeting. She suggests to our incoming president we continue this practice.
- Given a fairly large turnover on the Board, the transition process can be bumpy. **Fitzpatrick** recognizes we need to smooth this process, something we’re working on over the next two years. Seasoned Board members will mentor an incoming person, something we will set up immediately after Convention.
- With minimal corrections, **minutes stand approved.**
- **Fitzpatrick** asks for any changes to the agenda. **With no comments, the agenda stands as distributed.**

**Old Business**

- **Steinberg** agrees to serve as Parliamentarian. **Fitzpatrick** also reminds the Board of Robert’s Rules of Order, friendly rules, and requests for the meeting, including reminders about evidence-based and informed motions, with written motions submitted to the Secretary. The Board recently adopted special rules of order: each person may speak once about an issue, and time limitations are in place to keep the meeting organized and on schedule. Someone may ask to suspend this rule if **Fitzpatrick** accepts the rationale provided. **Helwig** is willing to serve as timekeeper.
- **Fitzpatrick** notes that we are able to move to vote, rescind the motion, move to send the issue back to committee, move to table, or move to table indefinitely, essentially killing the motion.

### Reminders and Updates

- **Bartlett** notes a special event that has been added to Friday evening, scheduled just for our students, at the Stowe House.

### New Business

#### **Executive Director's Report—Johnson** (written report submitted)

- **Johnson** notes that, by the end of 2017, we appear to have grown from where we were the previous year. The growth may not be entirely accurate, he says, pointing to a section in his report. This is not atypical among departments in English. He recommends that we look at non-majors, and he also wants us to be concerned about our generally lower numbers. In contrast, NEHS is experiencing terrific growth.
- The Convention costs an enormous amount of money, and our budget is changing drastically. He notes that, for example, this year's gala costs students \$23, though we pay \$40 per ticket. It is worth going through these statistics, **Johnson** says.
- The report only shows a brief glimpse of the amount of work going in on the Central Office (CO). This work is changing the nature of the staff and CO efforts.
- Table E demonstrates that outsourcing merchandise has been to our advantage.

#### **Director of Society Operations Report—McPartlin** (written report submitted)

- **McPartlin** says that her report did not include three additional charters and five reactivations.
- Finding new ways to engage members is a challenge and an opportunity.

#### **Director of Marketing & Technology Report—Gabriel** (written report submitted)

- **Gabriel** is busy with convention.

#### **National English Honor Society (NEHS) Director's Report & Constitutional Revisions—Wendelin** (written report submitted)

- **Wendelin** asked for as many contact names as possible for developing NEHS chapters. NEHS has about 70,000 student members, with over 23,000 new inductions last year and over 100 new chapters.
- NEHS is exploring moving into middle schools, with a national connection focused on literature; the beta site allows such exploration at no cost to schools.
- NCTE is coming to this convention, with a visit mostly focused on students in English education. **Wendelin** mentions the possibility of an NCTE internship. A second-grade teacher from NCTE will be attending and exhibiting for NCTE.
- At Friday's business meeting, the Literacy Center of Greater Cincinnati is coming to receive a gift from NEHS, whose goal is to support a literacy initiative in each convention city.
- How are we responding as an organization to the epidemic of school shootings? The site of the recent shooting in Florida has had an NEHS chapter since 2005, and NEHS has publicly acknowledged the chapter on its website, which is also publicizing the rights of student protestors and student journalists. St. Thomas Aquinas HS in Florida is supporting students at Douglas HS. A question from **Hochstein** touches on the carryover from NEHS to Sigma Tau Delta.
- **McPartlin** says that, in the self-enrollment in WriteAway!, we will now be asking whether they were NEHS members.
- **Steinberg** clarifies that name, school, city, state will be enough information to give **Wendelin**. **Comeford** asks, Is the table for NEHS to be in place for all Convention? Yes, confirms **Wendelin**.

#### **Director of Social Media Strategies—Mudd** (written report submitted)

- Most of **Mudd's** work has been growing the social media presence, and she also worked on our branding.
- Facebooks gives us the most visibility, and the articles and other content have increased comments dramatically. Twitter does well, LinkedIn is not getting much activity, Instagram is our

fastest growing platform (entirely organic content is her focus, which helps to establish branding), and Snapchat is “one thing we do.” The take-over program has been happening in little bursts. We are discontinuing the use of English Matters (due to very little use or engagement). The “English Matters” phrasing was something that, when we began, did not look related to Black Lives Matters (as it may now appear to be).

- Comments do not appear on *Wordy By Nature*, **Steinberg** worries. She also wants to know whether Regional data could be provided to Regents. **Comeford** notes that our website could include “global humanities Tweets”—we could use this as a way for people to tap into a constant conversation and related organizations.

#### **Editor’s Report—Colson** (written report submitted)

- Most things are in his report, says **Colson**; the interns are now being incorporated into the process. Is the acceptance rate for *The Rectangle* considerably higher than the acceptance rate for *The Review*? asks **Steinberg**. **Colson** has been looking at the works holistically and, in years when a genre has fewer or less qualified submissions, accepted them differently.
- The balance of the size of the publications might change. Discussion ensues about the nature of the publications and the decisions **Colson** made.
- **Johnson** compliments the training process described for interns.

**Fitzpatrick** notes the significant work that the CO does and wants the CO to know “we notice.”

#### Committee Reports and Updates

##### **Student Advisors, Student Leadership Committee Reports** (written reports submitted)

- **S. Miller** says **SAs** and **SRs** are working hard; unexpectedly, one student could not be here.
- **D. Miller** explains that **SRs** will be watching current events in their regions and bring attention back to the website.
- The fundraiser in the fall will be with Benetech, which works to provide books to people with disabilities. Things are set in motion.
- **S. Miller** talks about convention plans and the goal to use social media to make the Society feel cohesive.

##### **Alumni Representative—Heller** (written report submitted)

- **Heller** worked on getting new chapters created through alumni. The goal is to make the alumni mentors for these new chapters.
- *Inkblot* should be out by Saturday’s chapter meeting.
- **Heller** is hoping to continue with us. This year saw over 200 members in Alumni Epsilon and more convention submissions from alumni than in a very long time.

##### **Eastern Student Representative [SR]—Capano** (written report submitted)

- The Eastern Region once again comments on the regional conference at Shepherd University, says **Capano**. They had three Common Reader (CR) events, and she draws attention to the details in her report.
- They were disappointed *Mind Murals* could not come out. **Capano** will talk to the next SR about how to improve the process.

##### **Eastern Regent—Nixon**

- **Nixon** is very happy with chapters returning to the organization; **Capano** stole her thunder!

##### **Far Western SR—Hovet**

- **Hovet** says the Region will have a regional convention (Life Imitates Art) at Chapman University (Orange, CA).
- She comments on the Region’s new chapter.

**Far Western Regent—Comeford**

- **Comeford** says the CR event she reported from rural Utah was very powerful. The participants and students who discussed their experiences as immigrants, and particularly illegal immigrants, moved everyone in the audience, and they are going to present a roundtable.

**High Plains SR—Lubbers**

- **Lubbers** had a regional High Plains convention. Their social media takeover during the conference was effective. Chadron State College also did a takeover for a Harry Potter fundraising event. She explains the event in more detail.

**High Plains Regent—Bartlett**

- **Bartlett** adds that the regional conference sparked Wichita State University to host the next regional conference.

**Midwestern SR—Helgesen** was unable to attend

**Midwestern Regent—Helwig**

- **Helwig** points to their seven CR events. She is happy to hand the position of Regent back to her husband.

**Southern SR—Upshur**

- **Upshur** talks about Submission Thursday. She was involved in a Facebook group that did the same work with several students.

**Southern Regent—Brown**

- **Brown** says one new chapter complimented the ease of dealing with the CO. He has had more contact with sponsors this year, and he has been talking to people about taking over his position.

**Southwestern SR—Tan**

- **Tan** says there has not been any regional event, but she notes a reactivated chapter. Hurricane Harvey has been the focus of several events in the Region. Aransas Pass High School was the focus of her local chapter's efforts. The Region lost an ASR in October but the other SRs helped to make up for that loss.

**Southwestern Regent**—not present; no report submitted

**Fitzpatrick calls for a break at 2:18 and reconvenes at 2:37.**

**Taskforce Updates****Past Presidents Council—Hochstein**

- **Hochstein** was tasked with learning how similar organizations deal with past presidents, including how those people were of use and honored.
- **Fitzpatrick** notes past presidents will meet to cover the topic at this Convention. **Hochstein** sums up the details from the report she presented to the Executive Committee. Invitations to this council will honor those past presidents and allow them to serve in an advisory position. She outlines their possible functions and the sorts of guidance and assistance they might provide.
- The current immediate past president would be chair of the council. **Fitzpatrick** expands on those comments. Discussion ensues.

**Virtual and International Chapters—Heller**

- **Heller** mentions communication as a major barrier with such chapters. Two big issues: combining virtual and international chapters into one region, and the exploratory phase of being a part of the organization if you are in a virtual or international chapter.

### **Society Website and Social Media--Helwig**

- **Helwig** says self-enrollment is going forward.
- **Gabriel** and **Mudd** have a plan in hand for the website and for social media.
- The third strategic plan goal was a virtual library of authors, etc. (like a TED talks site). We need to research this, including into costs. The taskforce is recommending being narrowed to a taskforce just dealing with this issue.

### **Constitution/By-Law/Policies Revisions—Steinberg**

- **Steinberg** says they are close to knowing the results of the Constitution vote to the four changes recommended to the membership. Overwhelmingly, the incoming votes have been positive.
- The committee would like to remain a taskforce and next tackle the by-laws.
- The taskforce **moves that we terminate the policy on alumni chapters and how to create them and that the CO remove this policy from the website.** Discussion includes how obsolete this policy is. **Motion carries.**
- Once the votes out to membership are counted, the CO will take care of the updating of the Constitution and of such policies as the deleted alumni chapter policies.

### **Conference Activities for Undergraduate and Graduate Students—Comeford**

- **Comeford** names the major issue as the topic of “work” and how we could get students to think about moving into working professional fields. Could we have even more options for thinking about careers outside academia? We may consider approaching experts in a variety of fields, asking sponsors to identify good career centers, and inviting regional resources or contacts to reach out to the students. We could also have a webinar. Marketing their skills would be an important area for our students.
- Seattle and Sacramento would be two areas to look at for future conventions. Having students look at flights might be good research to do in advance.
- **Schroeder** comments that the webinar idea overlaps with the TED Talk-esque platform idea.

### **Advocacy for English and Related Disciplines—Brown**

- **S. Miller** says the focus might be on potential members rather than existing members, including NEHS and SKD. Social media campaigns might allow exposure to fields related to English, building onto the “what does this major look like” approach for others. We want to show that the field is diverse.
- **D. Miller** suggests a “book” club idea, something that shows literacy is related to more than just books they are required to read. **Fitzpatrick** notes that these ideas could form stronger connections with NEHS. Discussion ensues, with conversations about what the website could include to encourage people who might be looking at the English major, or who have done creative things with an English major, or who want articles/research that supports the idea of going into the field.

**Reminder from Fitzpatrick that taskforces need to let the president know whether, and how, taskforces need to remain or be dissolved. The incoming president, Brewster, needs to know this information before he can create charges.**

### **Executive and Board Development Committee—Fitzpatrick**

- The Committee talked about the constitutional changes, and members are happy about the positive responses so far.
- With four open Regent positions, one open Executive Board position, one SA, one AR, and all SRs openings; elections were a major point of discussion for this committee.
- Board orientation needs to be more professional and more streamlined. The immediate past president will take that role on and will facilitate an ad hoc committee to work on orientation.

- Discussion included potential partnerships such as the National Humanities Alliance and National Association of Media Literacy Education. These entities have partnerships with similar organizations.
- The Board contract form came to us via email this morning. The Committee crafted and shared a working document, not set in stone, with review coming in the fall: **The Committee moves to adopt the Board Contract Form as a working document that will be used as the first step in the creation of an established orientation and mentoring process for new Board members.** Conversation asks whether we are considering using this with student leadership. Yes, confirms **Fitzpatrick. Motion carries.**

#### **Immediate Past President—Hochstein**

- **Hochstein** adds that, since she wrote the report, she worked to take on **Hoagland**'s job with the journals, once **Hoagland** needed to step away.

#### **President's Report—Fitzpatrick** (written report submitted)

- **Fitzpatrick** notes this is her last Board meeting as president, and it was a good learning opportunity. She is giving another "state of giving" report. Her figures include the following:
  - 2015 Convention support (32%), 2016 Convention support (36%), 2018 Convention support (41%, or \$61,000)
  - Scholarships, grants, awards, and scholarships: \$95,000 (2015), \$108,000 (2016), \$130,276 (2017). In the proposed budget for 2018, this figure is close to \$150,000.
- Johnson adds that these figures do not include NEHS monies given out.

#### **Vice President's Report—Brewster** (written report submitted)

- **Brewster** says that we will hear soon about his other work, but his major work was related to the strategic plan.
- He thanks **Fitzpatrick** and **Hochstein**; they will be "pushing him forward."

#### **Secretary/Treasurer's Report--Schroeder** (written report submitted)

- **Schroeder** has returned to the Scholarship Committee.
- She will be working with **Johnson** and his recent conversation with Polaris Financial in order to know more about the finances.

#### **Historian Report—Steinberg** (written report submitted)

- **Steinberg** has been working on documents and redrafting.

#### **Communications Committee—Brewster** (written report submitted)

- **Brewster** says he took over for **Hoagland** on the committee. **Hochstein** took over for the literary arts journal. There were three judges for the submissions for the literary arts journals. Of the seven competitive submissions, two tied for first prizes and one took second place—\$500 to Oklahoma City University, \$500 for Barry University, and \$250 to Clarion University. Those schools will have displays for Convention.
- Issues arose related to submissions missing important parts, and **Gabriel** wants to recommend the CO receive submissions directly.
- **Brewster** says we might combine the two journals in a single book. Discussion covers whether it would be more efficient to have the physical putting together of the journal be in the CO, as this is not the editor's forte, **Colson** notes. A compromise might be online with print on demand.

#### **Convention Committee—Bartlett**

- **Bartlett** notes that there was some discussion in the committee of renaming the convention something like "EnglishCon" or "English Convention."
- Roll call discussion offered other ideas; the chair cited her preference for the roll call as is. The roll call will get timed this year for research purposes.

- We may want to explore printing a reduced program, including session titles and times and use the app or a PDF for the full convention program.
- The Committee discussed the charge for producing a handbook or guide for future convention chairs. They set this task for current Board members who have been Convention Chairs. One of **Bartlett's** concerns is that the state of the profession has changed, with universities squeezing more out of faculty, and chairs may need more help.
- **Bartlett** reminds the Board of the Stowe House event. The past part of meeting dealt with 2019 chair Felicia Steele, who asked for help. Tess Taylor is the author of our CR. The work will be available at the 2018 Convention and is called *Work in Progress*; its theme is described in the program. Steele already has a book seller, and has been in contact with chapters to find a host chapter in the St. Louis area. She has career options workshops already in mind.
- **Schroeder** and **Hochstein** discuss the ideas of reducing the size of the program. Steinberg asks about whether there will be pushback. **McPartlin** suggests we could have a TV featuring announcements and that gives details of the day, offering a taste of the app without members having to have a smart phone.

**Fitzpatrick calls for a break at 4:01 p.m. and reconvenes on 4:19.**

**Schroeder moves, Hochstein seconds, to move Service and Partnership Committee report up before Scholarships and Academic Awards Committee. Motion carries.**

#### **Service and Partnerships Committee—Brown**

- **Brown** says the Committee discussed the desire to partner more with NEHS. There were twelve submissions for project grants, but Brown had forgotten that the travel assistance is included in the budget. If they do not have to complete the work until 2019, they may be traveling next year. The Committee offered grants to six chapters.
- Should we move to cut the travel assistance from the award? **Hochstein** says the original goal was to have a roundtable for service. **Johnson** says some students who did the work may not be attending convention.
- **Brown moves to cut travel grant component of service awards. Second from Steinberg.** Discussion covers whether or not these grants are important, but the timing issue is important, and the buffer will cover the overage for budget. **Motion carries.**
- **Hochstein** says it is still important to represent service at convention. **Brown** says the later deadline allows more chapters to apply.

#### **Scholarships and Academic Awards Committee—Schroeder** (written report submitted)

- **Bartlett** lead the Committee meeting for its delayed chair and speaks for **Schroeder**.
- **Bartlett** is pleased about how much the Board wants to give.
- They wrestled with a question about the LIT grant, since it asks for info that is not part of other grant requests.
- Why is the summer program and study abroad only available to undergraduates? After discussion, the committee wondered whether we'd make exceptions for students in Master's programs in education. The proposal **Bartlett** came up with was to open up eligibility to any graduate student and to add one award in each for grad students, but with the stipulation that the grad applicant had risen to the top in the competition anyway.
- The Committee **moves to open eligibility for study abroad and summer programs to graduate students and to add one award for each program to be given to a grad student, provided that that applicant has risen to the top during judging.** **Fitzpatrick** recommends we pilot that addition one time and then address whether we have need to add it permanently. After considerable discussion related to planning, timing, and money, the Committee agrees to pilot the graduate option for the programs for the fall only. **Motion carries**

### Strategic Planning Committee—Brewster

- **Brewster** will be sharing strategic planning reminders, where committees hear about the charges to them and to check on where committees are in their processes.
- Committees are also charged with reviewing the various taskforces. The Strategic Planning Committee is hoping to hear back from taskforces regarding the creation of some sort of foundation.
- He shares the taskforce report from the revenue stream taskforce last year.
- A complicated issue about raising the membership cost to \$50 sparked considerable conversation last fall during the meeting. The Committee discussed it very thoroughly and decided to **move that the lifetime membership fee be increased to \$45 and that it be reviewed every five years.** **S. Miller** notes this is a reasonable increment. **Schroeder** and **Fitzpatrick** point out that credit card fees and our low costs are important. **Motion carries.**
- Strategic Planning went through a draft of the steps for succession plan; that draft will be available for review in the fall.

### Regents Committee—Nixon

- The Regents spent quite a bit of time talking about getting more chapters to submit CR awards. Is it possible to send out next year's CR titles to sponsors by March 1, giving them enough time to include the book in their classes?
- They talked about international and virtual chapters and how to include them in Regions. They decided to keep this on their radar; Regents should take more action when chapters increase in numbers or in size.
- **Steinberg** asks how the CR works. **Fitzpatrick** confirms that the Board's Convention Committee votes on it, with the convention chair making sure that the CO can share it with sponsors by March 1. This is not a motion, but a new requirement for the CO.

### Student Leadership Committee—S. Miller and D. Miller

- Most of the student leaders' work has been planning for convention. An interactive and activities-based workshop is their new goal.
- SLs are excited about the Escape Room. Thank you to all the SLs, says **Fitzpatrick**, who are pivotal to the success of the convention. **Bartlett** gives a special thanks to the students, who have been invaluable to her.

**Brown moves, Steinberg seconds, to adjourn until Thursday, March 22.**

**Thursday, March 22**

**Fitzpatrick calls the meeting to order at 9:10.**

**Fitzpatrick** notices that we have a quorum, though we are missing numerous people. She reminds us that she is collecting information on universities and high schools without chapters of STD or NEHS and sends a form around the table.

### Budget Review and Approval

- **Schroeder** reads Leslie Evans-Dunn's report.
- **Johnson** summarizes some important details about the budget. He highlights specific details from the budget, including the amount withdrawn from the portfolio and the significant increases in the amount—"hundreds of thousands of dollars"—going back to students. Credit card fees are roughly 2%, something that affects our income from membership fees and merchandise, an effect partially offset by our vote to increase the lifetime membership fee for Sigma Tau Delta.
- Merchandise outsourcing has been to our advantage, even with the slight decrease in purchases.
- **The Board charges the CO with looking into adding PayPal as a payment option.**

- Postage stood out to **Comeford**, and she wonders about the extreme charges. The charges might be explained by some shipping moved to the more cost-effective UPS and our merchandise now shipping from an outsourced space.
- Regarding the taskforce that looks at revenue streams, asks **Comeford**: has there been any work on that issue? This is part of a charge to the Communications Committee. We might task the CO with investigating this specific area further. Expanding the merchandise, says **S. Miller**, would be very good—students will use these items, and the things that go quickest, says **D. Miller**, are things like water bottles or lunch bags that can be used daily.
- We have not yet figured out where we're going to go after St. Louis in 2019. Costs will go up for 2020 no matter where we go. It is now a seller's market. If students ask, asks **Steinberg**, is it fair to say we supplement hotel rooms? Yes and no, says **Johnson**; we do work with the F & B (food and beverage). He explains in some detail how the negotiations work.
- **After a move to approve the budget, the motion carries.**

### Other New Business

- **Steinberg** mentions that, in the next year, we need to discuss something that came out of the taskforce for the constitution and by-laws. Because student leadership has had some trouble getting people interested, we need to decide whether there's a way to encourage self-nomination from SRs and ASRs in the future. We may want to create an online form that would go to a professor back home.
- **Fitzpatrick** mentions that we might have two or three questions, but not too much discussion. **D. Miller** says that notifications about the SA or SR positions might go missing during convention emails/blasts/information. **S. Miller** says that this would help with eligibility, which **Steinberg** says might not happen, but what might happen with a form is that students might not apply if they know a sponsor would not say positive things about them. **Bartlett** gives an example of a sponsor who would have been unfair to the student. Discussion is kept to a minimum, planning on it going into the agenda in the fall.
- Addressing the merchandise, says **Fitzpatrick**, is a 'pothole' that needs to be addressed in the fall.
- **Hochstein** says, in light of the current #metoo movement, and given that we have had student leadership sexual harassment issues but did not take action. **Schroeder** points out that we were investigating as he resigned. We will take this action seriously, and we would take additional action if that person attempted to come to this or future conventions. **Hochstein** says we may need to have a written policy on the books. **Fitzpatrick** confirms that we have had someone removed from the Society. This is another item to add to the agenda for the fall, regarding how to handle it in the fall and to look for student leadership protocols. Also, talk to Jayne Higgins at registration to quell rumors, suggests **Hochstein**.
- The current constitution notes that removal of a member begins with the sponsor. Further discussion ensues regarding safety. **Comeford** asks whether we are mandatory reporters, given that we sponsor and oversee undergraduates. This is an appropriate question for the NIU attorney.

### Announcements

- Any information about regional events; **Bartlett** mentions an event that is being billed as a tri-regional event, and will share more details in the future via Facebook.

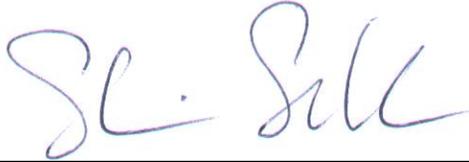
### Central Office Travel & Reimbursement Instructions and Information

- **Johnson** reminds the Board we need copies of receipts. The form is available on the webpage. Faculty who are here: at the President's Reception tomorrow, please mingle.
- Board transitions and farewells begin with SRs and ASRs; **Fitzpatrick** says we will acknowledge them by name at the banquet but appreciate their participation and insight. The SAs and their work need acknowledging, and **Fitzpatrick** thanks **S. Miller** specifically. The Board offers a thank you to Magdelyn **Helwig** for stepping in this year, to Kathy **Nixon** for her work with the Eastern Region, and to Kevin **Brown** for his service to the Southern Region.

- Gloria **Hochstein** began at 2006—and has held the greatest number of positions on the Board, thanks to her work as an interim; **Fitzpatrick** also recognizes her for having chaired two conventions. As outgoing Immediate Past President, she receives a special gift.

**Brown moves, S. Miller seconds, to adjourn. Meeting adjourns at 10:30 a.m. Motion carries.**

Respectfully submitted,



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Shannin Schroeder, ΣΤΔ Secretary/Treasurer

Draft completed on March 22, 2018

Revision submitted to CO on August 24, 2018

Final approved draft submitted on September 7, 2018