



Sigma Tau Delta
 Student Leadership Committee Meeting Minutes
 2 April 2024 | 6:40 pm CST

PRESENT	ABSENT
Katharine Mudd, Kaitlynn Sass, Autumn Koors Foltz, Zoe Talbot, Katherine Berube, Kelly Taylor, Charlotte Beale, Rachel Harvey, Elle Hardoin, DeAni Blake-Britton, Eunice Tan, Ja’Vontaye Gagum, Destiny Jones, Irelyn Coker	Kevin Stemmler (attending Executive Committee)

- **Reminder: Make sure you dress professionally and show up to your assigned committees/task forces.**
- **Student Leader Workshop**
 - Bingo Board! SLs should be signing off on these as they happen
 - 8 total workshops
 - 10 or 15 minutes? Willing to be flexible with transition time and other
 - 5 rotations of 12 minutes
 - Everyone should be sure to get to the Archview Ballroom by **7:30 AM**.
 - If you want to practice before the event itself, it would be a good idea to find time to do that tonight.
- **Trivia**
 - Sign up teams beforehand! Encourage as such in spaces such as the caucus
 - 7:30 arrival
 - Emcees can get the login for previous question viewing
 - Lots of jobs to be doing!
- Student Leaders are encouraged to participate in non-judged events
- If you are one of the people introducing a workshop session (Charlotte, Elle, Kaitlynn, Ja’Vontaye, DeAni, Autumn, Rachel), keep in mind that there will need to be a very brief introduction of your presenter when the session starts.
 - These should be VERY short – just a couple of sentences.
 - You can decide amongst yourselves in each session who wants to do these introductions.
- Visiting Writers should NOT be filmed (pictures are fine)

- **Sign Ups for Social Media**
 - Re-arranged!
 - Post on Regional Instagrams as much as possible, especially regional caucus!
- **Photoshoot**
 - West Tower, 2237
 - Group 1 should report to 2237 right away at 12:15 (this group includes two people who are presenting in both sessions C and D, so we will be prioritizing getting through their products first). Group 2 should report to 2237 by 12:45.
- **Board Meeting Reminders**
 - Again, be sure you attend all of your committee and task force meetings.
 - Be on time for all meetings!
 - Keep in mind that, at the board meeting, Autumn and Kaitlynn are the only SLs who vote when the time comes.
 - We will ask that everyone has Teams open so that we can discuss any motions as they are presented.
 - Even though you are not voting, you should take part in the discussions!
 - This goes for the board meeting itself and other meetings you are part of.
 - People want to hear from us, so don't be afraid to share your thoughts and opinions.
 - Refer to the Robert's Rules Cheat Sheet that Jeannine sent if you need help understanding how the board meeting will run, and feel free to ask questions in the Teams chat.
 - Other than being on Teams, stay focused during the meeting. It can get long, but the work is important, and you are expected to be present and pay attention.
 - Get your voice in the discussion; don't be afraid to share your perspective (either in Teams or out loud!)
 - You will be given the opportunity to add to your Board report if work has been completed since submission, speak on your work, et cetera.
- **On Social Salons**
 - Things will stay set up for the social salon after the first one!
 - At the end of each day, the key can go back to Katie
 - After the very last session (before Trivia), we have to clear the room immediately after