



Sigma Tau Delta  
 Student Leadership Committee Meeting Agenda  
 11 March 2022 | 6:00 pm CDT

PRESENT	ABSENT
Katharine Mudd, Kayla Ashbrooks, Brett Iarrobino, Albi Hayes, Mary Wang, Alessandra Young, Allison Furse, Breanna Dittert, Joshua Stinson, Krista Barth, Matthew Karshna, Morgan Jackson, Rica Lelina	Skyler Fox

**OBJECTIVES**

- Check in on Student Leaders’ progress supporting Research in the Round, the inaugural research roundtable event hosted at the 2022 International Convention.
- Review the official process by which Student Leaders will contribute to our brand-new Society TikTok, in the wake of the successful motion to create and sustain one.
- Check in on various to-do items related to the 2022 International Convention (only SLs attending convention required).
- Debrief various upcoming tasks and deadlines.
- Determine availability for the April SL Committee meeting.

**AGENDA**

6:00 pm Research in the Round Check-In

- Brett and Katie to check in on SLs who are partnered with Research in the Round participants, ensuring that all partnerships are moving without issue.
- Brett to offer relevant FAQ data to all SLs partnered with RITR participants:
  - **Q: How exactly does this event work?**
  - **A:** Research in the Round will occur on Thursday, March 31st, from 3:30 pm-4:45 pm, and will take place in Grand Salon Rooms D & E. Each researcher will host an individual table where any relevant materials they have prepared beforehand can be found. Participants will circulate from table to table in a timed, speed-style format, where (after a brief introduction) they attempt to answer the host’s questions or may formulate one of their own about the same topic. The host should have follow-up questions in mind to prompt further discussion.
  - **Q: How long I will need to plan to speak each round?**
  - **A:** Each round will be limited to 8-9 minutes of discussion. Depending on the level of interest and the space available, hosts will engage in up to 5-6 conversations across 15 different hosts’ research.
  - **Q: How might I best organize my information?**

- A: That's up to each individual host! It's a matter of how much ground you want to/should cover in 8-9 minutes of time. Some hosts might find themselves drawn to visuals like posters or a scannable QR code that directs participants to different online interactive items. Others might want to prep a series of talking points and follow-up discussion questions for anyone sitting in on their mini-lecture. It's entirely at the discretion of the host how their research is shared and disseminated with attendees; all we ask is that you submit content and materials ahead of time via the individual Google Drive folder links y'all received via email.

#### 6:15 pm TikTok Submission Procedures & Deadlines

- SLs to be briefed on the new process by which the committee will submit content to the new official TikTok account for Sigma Tau Delta.
- SLs to follow step-by-step guide via the TikTok tutorial (**filed under Teams → General → Files → "SL Committee TikTok Instructions.pdf"**).
  - Each SL should submit one test post to post privately on the Society account; Katie to verify when each SL submission appears on the account.
- All SLs to submit 1-2 TikToks over the course of the rest of the month - please refer to the [online calendar](#) for individual deadlines corresponding to specific SLs' submissions.
  - Any SL attending the 2022 International Convention is only expected to record and submit one TikTok for March; any SL not attending the 2022 International Convention is expected to record two.
- Southern Student Representative Matthew Karshna to host an optional TikTok workshop and walkthrough for all Student Leaders interested in broadening their TikTok skills **next Monday, March 14th, at 5:00 pm CST / 6:00 pm EST via Teams**.
- Katie and Brett to field any outstanding questions concerning the Student Leadership Committee's relationship to TikTok.

#### 6:30 pm International Convention Check-In

- At this point in the meeting, **all Student Leaders *NOT* attending the 2022 International Convention are dismissed from the meeting**. All SLs in attendance at the convention are expected and required to stay.
- Katie and Brett to review additional Student Expo closing activity, a literary-themed trivia night, adapted from the 2021 virtual variant last March.
  - Brett to recruit any SLs interested in adapting the questions and materials necessary for the trivia event to take place successfully.
  - Additional SLs to volunteer for specific roles required of the trivia session.
- Katie and Brett to finish assigning SLs to specific social media channels throughout the convention, allowing for media-wide convention coverage.
- All attending SLs are expected and required to attend their respective committee meetings prior to the spring Board meeting. Note that all committee meetings are scheduled as follows:
  - Service & Partnerships / Communications Committees: Tuesday, March 29th, 4:30 pm
  - Student Leadership Committee: Tuesday, March 29th, 7:30 pm
  - Convention Committee / Professional Development: Tuesday, March 29th, 9:00 pm

- DEI Task Force / Scholarship & Academic Award / Ad-Hoc Hiring Committees:  
Wednesday, March 30th, 9:00 am
- Board of Directors: Wednesday, March 30th, 11:00 am
- All attending SLs are expected and required to attend the following convention events and activities:
  - **Student-Run English Expo:** Wednesday, March 30th, 8:00-9:30 pm
  - **Networking Before Noon:** Thursday, March 31st, 8:00-9:15 am
  - **Richard Blanco, Featured Speaker:** Thursday, March 31st, 5:00-6:00 pm
  - **Richard Blanco Book Signing:** Thursday, March 31st, 6:00-7:00 pm
  - **Dry T-Shirt/Bad Poetry:** Thursday, March 31st, 8:30-11:30 pm
  - **General Business Session, Caucus Breakouts:** Friday, April 1st, 11:00 am-12:30 pm
  - **Nic Stone, Featured Speaker:** Friday, April 1st, 3:30 pm-4:30 pm
  - **Nic Stone Book Signing:** Friday, April 1st, 4:30 pm-5:30 pm
  - **Rectangle Reading:** Friday, April 1st, 8:00-9:15 pm
  - **Open Mic:** Friday, April 1st, 9:30 pm-10:30 pm
  - **Awards Luncheon:** Saturday, April 2nd, 12:45 pm-3:00 pm
- Katie to solicit reminder on convention travel, expenses, and room holds:
  - A form of payment ***must*** be presented to the hotel at check-in for incidentals. \$250 is taken out of debit cards/held for credit cards. For debit cards, whatever is not used from the \$250, the remaining balance is released back to the bank on departure day. Depending on the bank, it could take up to 5-10 business days for the funds to become available. Holds on credit cards are released immediately on checkout day. Please plan accordingly.

### UPCOMING TASKS

- Social media takeover for any SLs who have yet to participate ([online form](#) signup due ASAP).
- March TikTok submissions (see [online calendar](#) for individual deadlines across the month).
- March regional Facebook posts (see [online calendar](#) for individual deadlines across the month).
- [April SL Meeting availability](#) (all SLs to complete before exiting the meeting; outstanding submissions due by **Friday, March 18th** via Doodle polling).

### ANNOUNCEMENTS

- Priority applications for Penguin Random House internships close this coming Monday, March 14th. [Learn more and apply here!](#)
- **Numerous applications close on Monday, April 11th:**
  - Appointed Alumni positions with the Board ([learn more and apply here!](#)).
  - Spring Scholarships & Academic Awards ([learn more and apply here!](#)).
  - Communications internship with the National Council of Teachers of English (NCTE; [learn more and apply here!](#)).
  - Positions for the 2022-23 Student Leadership Committee ([application details here](#); also, **consider reaching out to a current SL in a position you might be interested in applying for!**).