



SIGMA TAU DELTA

INTERNATIONAL ENGLISH HONOR SOCIETY

Transforming Worlds With Words

english.org

Sigma Tau Delta Central Office

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Hello!

It's that time of year! The 2022 Sigma Tau Delta Convention is right around the corner, running from Wednesday March 30, 2022 through mid-afternoon on Saturday, April 2, 2022, with Committee and board meetings for ΣΤΔ and SKD beginning on Tuesday March 29, 2022. Here is some important information to make this a smooth process for all.

Register Due Monday January 31, 2022

- You can register for the Convention at <https://englishconvention.org/2022/convention-registration/>.
- Use the code **comp100** when it comes time to pay for your Convention registration. This code is for your eyes only.
- You can order Convention shirts at this time for \$12 each.

Schedule

- **ΣΤΔ:** Plan to arrive in Atlanta on Tuesday, March 29, by late afternoon. Committee meetings will begin at 4:30 p.m. e.s.t. with the Board meeting taking place on Wednesday, March 30.
- **NEHS:** Plan to arrive in Atlanta on Thursday, March 31 with meetings on Friday, April 1. Look for more information from Dave.
- **Sigma Kappa Delta:** Plan to arrive in Atlanta by Tuesday evening (especially if you plan on attending one of the ΣΤΔ/SKD committee meetings Tuesday late afternoon and evening). Look for more information from SKD.
- The Awards Luncheon (Gala) is scheduled to end at 3:00 p.m. e.s.t. Saturday, April 2, 2022. That is the last official event of the convention. You are free to choose to leave afterward or on Sunday morning.
- Accommodations are being made to allow for luggage storage after checkout for those who choose to leave on Saturday.

Travel Each individual is responsible for arranging their own transportation to and from the convention.

- **Travel by Air:** Please check several airlines' rates. Please reference Sigma Tau Delta's "Travel Reimbursement Policy and Procedures" (**attached**) for what is reimbursable and what is not. We only reimburse for "coach" seats and for one checked bag.
- **Travel by Car:** For those planning to drive, the reimbursement will be equivalent to the 2022 IRS reimbursement rate (\$.585/mile); see section II C-9 on page 3 of the "Travel Reimbursement Policy and Procedures" for details.
- If you change arrangements once they've been made, you are responsible for any charges incurred.
- If anyone needs assistance making or paying for travel arrangements in advance, contact Angie Gasero (adybas@niu.edu) in the Central Office no later than January 31, 2022.

Hotel The Central Office will make your hotel arrangements. Do not call the hotel.

- We are staying at the [Sheraton Downtown Atlanta](#).
- Your respective group (ΣΤΔ, NEHS, SKD) will cover the cost of the hotel rooms for Tuesday-Saturday nights (depending on your Society); those arriving earlier or staying longer will need to pay for those extra nights (\$139 plus taxes/night).
- Check in is 4:30 p.m. e.s.t, check-out is 11:30 a.m. e.s.t. Early check-in and late check-out are subject to availability at the time of the convention.
- SRs will be paired in rooms with two beds.

Survey Due Tuesday, February 15, 2022

- Please take a few minutes to complete the following [survey](#) regarding your travel arrangements and any special requests. (It looks long, but many of the questions will be skipped depending on your answers.)
- This is what will secure your hotel room and provide for any dietary requests, etc.
- If you change arrangements once they've been made, you are responsible for any charges incurred.
- Anyone not providing travel information by the deadline may wind up outside our room block (perhaps at another hotel).
- If you have any travel or hotel questions, contact Jeannine Szostak jszostak@niu.edu.

Safety precautions: We have wrestled mightily with this matter and want to assure everyone that we have looked carefully at ways to keep everyone safe as well as comfortable. Therefore, masks will be required in all common areas and meetings, and all attempts are being made to have seats more distanced than usual. The hotel assures us that they are regularly sanitizing meeting and sleeping rooms and taking necessary precautions to keep us, and their staff, safe. Further information can be found on the [COVID-19 FAQ page](#).

I am looking forward to seeing you all (y'all) in Atlanta! Bring 20 or more of your closest friends with you. Leigh and Shannin, the convention committee, and our student leaders have prepared what promises to be a great program. Our work as a Board, though, takes us beyond this gathering as we consider what it takes to make $\Sigma\Delta$, NEHS, and SKD even better, even more attractive and positive, for our members, and what we—students, faculty, and staff—can do to move forward in the coming years.

Think where we've been; imagine where we're going!

Bil