

Service & Partnerships 9/16/2022 Minutes

Sheila Byrd, AmiJo Comeford, Autumn Koors Foltz, Elfi Gabriel, Deane Reaves, Joan Reeves, Kaitlynn Sass, Felicia Steele (chair), Kevin Stemmler (via phone), and (ex officio) Matt Hlinak and Shannin Schroeder

Agenda Items

1) Review internship data and identify areas for improvement or rearticulation.

Shared via email (with great struggle) the internship spreadsheet that Gabriel prepared for the group. It shows the continued success of the Penguin/Random House internship program in attracting applicants and shows significant improvement in placement rates since the implementation of a new first cut procedure based on responses to targeted career/skill/leadership questions.

Gabriel put the apparently low numbers for the NCTE internship into context since their application procedure has become more complicated. They are satisfied with the quality of applicants.

The Internship Stipend program gets the fewest viable applications and has the greatest potential for positive impact

The Committee determined that changes to language might clarify student eligibility for the stipend and began a draft that will be revisited at a meeting in October. Additions to the description are highlighted in yellow and deletions in red below.

Sigma Tau Delta offers funding for current undergraduate and graduate student members accepting **internships for which their expenses exceed what they will be paid. Sigma Tau Delta will not cover expenses related to tuition and/or student fees.** The **Internship Stipend** is a competitive program providing a limited number of stipends of up to \$1,500 each.

The internship must involve working for an [note that scare quotes are gone] organization while being directed by a supervisor/mentor within that organization, and the intern's duties must be consistent with the applicant's level of education, area of study, and career goals. **Financial need will be taken into consideration in addition to internship length. Internships must last at least eight weeks for candidates to be considered.** Applicants are responsible for obtaining and providing verification of the internship. Check out **BestColleges' Ultimate Guide to Internships** for advice in finding and applying for internships.

The internship stipend does not apply to activities that are part of a student's degree requirements, such as student teaching, and cannot be used to supplement a graduate assistantship or for internships created for the candidate in lieu of a work-study position at their own institution.

- **The internship must be with an established and reputable organization.**
- **Students must work with a mentor/supervisor within that organization.**

- The internship must be consistent with the applicant's level of education, area of study, and career goals.
- Evaluators will consider financial need.

Insert: Step by step instructions and budget models are provided below.

Other editorial notes: On the stipend page there is a repetition of the verification sentences. Can the tab for Internships be moved to adjacent to Awards? Or can there be anchors? Or can the drop down have links to specific internships so each has higher visibility? How can profiles of internship stipend winners gain greater visibility and could it be an opportunity for student leadership writing?

2) Revisit the conversation that we began at the August meeting about service opportunities.

Action item for next meeting in October –to begin working on a guide to chapter service, but this requires us to have access to chapter reports. The Regents Committee has repeated its desire for the chapter reports to be accessible to regents and, through the regents, to regional student representatives.

Comeford updated the committee on opportunities for partnership and networking through the National Humanities Alliance, including via panel presentations at their conference. Comeford and a representative from NEHS will attend their conference in November.

[Post-meeting note: Steele moved that the committee have \$250 in gift cards as thank you gifts for 5 randomly selected evaluators in line with the request from the Scholarships and Awards committee. The budget increase was granted.]

Minutes from Felicia Steele